

BIDDING DOCUMENT

NATIONAL COMPETITIVE BIDDING

(e-Procurement)

RATE CONTRACT FOR SUPPLY OF PRINTING ITEMS FOR TINSUKIA MEDICAL COLLEGE AND HOSPITAL, TINSUKIA

IFBNO: **SMEJ/TMCH/2024/42/1881** DATE: **27.10.2024**

TWO BID SYSTEMS

Date and Time of Publishing of e-Bid Document	28.10.2024,03.00 PM
Date and Time of Start of Bid Submission	28.10.2024,03.00 PM
Date and Time of End of Bid Submission	19.11.2024,09.00 AM
Date and Time of Opening of E-Technical Bid	19.11.2024,09.00AM
Tentative Date and Time of Opening of E-Price Bid	21.11.2024,09.00 AM

Tender document may be downloaded from institute's web site

www.tinsukiamedicalcollege.in(for reference only) and e-portal site

<https://assamtenders.gov.in>

Tinsukia Medical College & Hospital, Tinsukia
Makum College Road, P.O. Makum Tinsukia-786170, Assam, India
Email: tinsukiamedicalcollege@gmail.com
www.Tinsukiamedicalcollege.in

Sd/-

Principal cum Chief Superintendent,
Tinsukia Medical College & Hospital,
Tinsukia

SECTION-III

1. Notice Inviting Bids(NIB)

Tinsukia Medical College & Hospital, Tinsukia-Assam

Makum College Road, P.O. Makum Tinsukia-786170, Assam, India

Email:

tinsukiamedicalcollege@gmail.com

www.Tinsukiamedicalcollege.in

Notice Inviting Bids

- (i) **The Principal cum Chief Superintendent, Tinsukia Medical College& Hospital, Tinsukia-Assam**, hereby invites online Bids from eligible & experienced Offset Printing Press/ Printing Firm/ Printing Agencies following **two-bid system** of bidding for **“Supply of Printing Items On Rate Contract Basis for Tinsukia Medical College& Hospital, Tinsukia-Assam”**. Eligible & experienced Offset Printing Press/ Printing Firm/Printing Agencies for **“SupplyofPrintingItemsOnRateContractBasis”** for a period of one year which may be extendable upto one more year.
ContractValue:Approx.:Rs.40,00,000/-
Source of Fund:TMCH/Govt.ofAssam
- (ii) Open Competitive Bidding method shall be followed for selection of most preferred bidder for the tendered Item(s). The tender terms, conditions and procedures are in conformity with “The Assam Public Procurement Act, 2017” and “The Assam Public Procurement Rules, 2020” as amended from time to time.
- (iii) The Bidding Documents can be downloaded by any prospective bidders from the-Procurementportal
- (iv) i.e., <http://assamtenders.gov.in.free> of cost.
- (v) All Bids must be accompanied by Bid Processing Fee of Rs. 800/- (Rupees One Thousand Only) and Bid Security of the amount as specified for the item(s) bided, unless otherwise mentioned in the Bidding Documents.
- (vi) **Prospective bidders are invited to participate in the pre-bid meeting to be held on from onwards in the College Council Hall, Administrative Building, Tinsukia Medical College & Hospital, Tinsukia-Assam. The prospective bidders may submit in writing their queries for clarifications or suggestion, if any, on the bidding document in advance, for the consideration of the Purchase Committee of the Procuring Entity.**
- (vii) During the pre-bid meeting, the clarification sought by representative of prospective bidders shall be responded appropriately. However, they must submit their queries for clarification and suggestions in written. The Procuring Entity shall publish written response to such requests for clarifications, without identifying its source in the e-Procurement portal. In case required, amendment(s), terms of below shall be issued, which shall be binding on all prospective bidders.
- (viii) Bids must be submitted online at the e-Procurement portal (i.e., <http://assamtenders.gov.in>) or before the due date for submission.
- (ix) The Bidders are also required to submit the hardcopy of the Technical Bid (with original documents) in the office of the undersigned within due date for submission of hardcopy of the Technical Bid. The Late Bids will be liable for rejection summarily.
- (x) The Technical Bid will be opened online on **19.11.2024** and the Price Bid shall be opened online only for the technical qualified bidders.
- (xi) Bidders who seek to appeal against any decision, action or omission regarding this particular procurement may do so as per Section 38 of the Assam Public Procurement Act, 2017 and Rule 26 of the Assam Public Procurement Rules, 2020. The first and second appellate authority are as mentioned below:

FirstAppellateAuthority	SecondAppellateAuthority
Prof.(Dr.)R.K. Gogoi, Principal cum Chief Superintendent,Tinsukia Medical College & Hospital, Tinsukia	Smti Laya Madduri, IAS Secretary to the Government of Assam, Finance (A&F, EC-I,ECIII)Department,SecondFloor,F Block,JanataBhawan,Dispur,Guwahati: 781006 Phone No.:0361-2237455 E-mail: L.madduri@nic.in

Sd/-
Signature of theAuthority/ Official
Prof. (Dr.) R.K Gogoi,
Principal cum Chief Superintendent,
Tinsukia Medical College & Hospital,
Tinsukia

Schedule of Rate Contract

01	Particular	Rate Contract for Supply of Printing Items for TMC&H, Tinsukia-Assam
02	E-Tender IFB No.	
03	Contract period	(1)One Year and can be continued/renewed for further (1) Year subject to satisfaction of the authority of Tinsukia Medical College & Hospital, Tinsukia-Assam, India
	Tender Fees(Nonrefundable)	Tender must be accompanied by Tender Processing Fee of Rs. 800/- (Non refundable) may be submitted through online mode i.e.State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in .If the tenderer fails to submit the same, their tenders will be rejected.
05	Earnest money deposit (Refundable)	Tender must be accompanied by EMD of Rs.80,000/- (Non refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in .If the tenderer fails to submit the same, their tenders will be rejected.
06	Tender documents Download from	www.Tinsukiamedicalcollege.in https://assamtenders.gov.in/nicgep/app
07	Website for online submission	https://assamtenders.gov.in/nicgep/app

Instructions for the Tenderer/Contractor/Bidders:-

1. Bid shall be submitted online only at e-portal website:
<https://assamtenders.gov.in/nicgep/app>
2. The complete bidding process is online. Bidders should be in possession of a valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding, DSC needs to be registered on the website mentioned above.
3. **Tenderer/Contractor/Bidders are advised to follow the instructions provided in the Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at**
<https://assamtenders.gov.in/nicgep/app>.
4. Tender must be accompanied by Tender Processing Fee of Rs. 800/- (Non refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>. If the tenderer fails to submit the same, their tenders will be rejected.
5. **EMD Payment:**
Bidder must submit the EMD of Rs. 80,000/- (refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>. If the tenderer fails to submit the same, their tenders will be rejected.
 - Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
 - The EMD, in case of unsuccessful Bidders shall be retained by TMCH authority, till the finalization of the tender. No interest will be payable by TMCH on the EMD.
6. **A Hard Copy of original tender document (technical bid) along with the Tender Processing Fees and EMD details must be delivered to O/o. Principal cum Chief Superintendent, TMC&H on or before last date/time of Bid Submission as mentioned above. The bid without Tender Fees & EMD will be summarily rejected.**
Sample: After Initial documents verification process, the selected bidders must submit the sample of product (2 piece of each item) within 7 (seven) days of publication of the notice which is to be notified later. Failure to submit the sample as per notification, the bids/offer will be summarily rejected.
7. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
8. **Submission of Tender:**
The tender shall be submitted online in two parts, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

SECTION-IV
SCHEDULE OF RATE CONTRACT
TENTATIVE LIST OF PRINTING ITEMS

SL.NO.	NAME OF ITEMS	SPECIFICATIONS	SIZE
1.	APPLICATION FOR OBTAINING DISABILITY CERTIFICATE- A (BOTH SIDE)	70 GSM	A-4
2.	OTORHINOLARYNGOLOGY FORM- OPD (BOTH SIDE PRINT)	70GSM	A-4PAD
3.	OTORHINOLARYNGOLOGY FORM-IPD (BOTH SIDE PRINT)	70GSM	A-4 PAD
4.	BLOOD GROUP LABEL-O,AB,B,A(PINKPAPER)	BALAPUR1/16	A-16 PAD
5.	BIOCHEMISTRY LAB FORM-C	70GSM	A4
6.	CASE HISTORY SHEETS-RADIOLOGY	70GSM	LEGAL SIZE
7.	CCL REPORT FORM (BLOODR.E)	70GSM	1/8
8.	HISTOPATHOLOGY REPORT	60GSM	DEMY ¼ PAD
9.	INVESTIGATION SHEET (BOTH SIDE PRINT)	60GSM	HALF DFC
10.	IPDREGISTER (100PAGE)	DFCFULL68GSM	SIZE NO .9
11.	MICROBIOLOGY FORM-II	70GSM	A4
12.	MICROBIOLOGY FORM-E	70GSM	A4
13.	MEDICO LEGAL REGISTER (BOTH SIDE PRINT) (200 LEAFS)	60GSM	HALF DFC REGISTER BINDING
14.	OPERATIONREGISTER(BOTH SIDE PRINT)	60GSM	DFC FULL WITH BINDING
15.	OPDREGISTER(BOTH SIDE PRINT) (100LEAFS)	60GSM	HALF DFC REGISTER BINDING
16.	PATHOLOGY LAB. FORM-A	60GSM	A4
17.	PATHOLOGY LAB. FORM-B	60GSM	DEMY 1/8SIZE
18.	SCNU LABOUR/BABY REGISTER (BOTH SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDEMY
19.	TMCH LABOUR REGISTER (SINGLE SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDFC
20.	SCNU ADMISSION AND DISCHARGE REGISTER (SINGLE SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDEMY
21.	REPORT PRINTING PAD FOR THYROID PROFILE & FERRITIN TEST	70GSM	A4PAD
22.	ANNEX-A: FORM1: APPLICATION FOR OBTAINING DISABILITY CHART (BOTH SIDE)	70GSM	A4
23.	ANTE NATAL LABOUR RECORD	70GSM	A4
24.	APACHE-IISCORE	70GSM	A4
25.	APPLICATION FOR PAYING CABIN	70GSM	A4
26.	AUDIOGRAM CASE SHEET	75GSM	A4
27.	AUDIOGRAM FORM	70GSM	A4
28.	BP CHART	70GSM	A4
29.	BABY ROOM FORM	60GSM	A5
30.	BIOCHEMICAL TEST RESULT	60GSM	A5
31.	BIOCHEMISTRY FORM	70GSM	A4
32.	BIOCHEMISTRY LAB REPORTING	70GSM	A4PAD
33.	BIOCHEMISTRY LAB REQ.REPORT	70GSM	A4
34.	BLOOD BANK MONEY RECEIPT	60GSM	DEMY 1/8SIZE
35.	BLOOD DONOR QUESTIONARY (BOTH SIDE)	60GSM	FS
36.	BLOOD EXAMINATION	70GSM	A4
37.	BLOOD GROUPING REPORT-A,B,O	60GSM	DEMY 1/8PAD
38.	BLOOD ISSUE RECORD REGISTER	60GSM	FS
39.	BLOOD REQUISITION FORM	70GSM	A4PAD
40.	BLOOD TRANSFUSION REACTION REPORT	70GSM	A4

41.	CADAVER REPORT FORM	60GSM	DEMY¼PAD
42.	CASE SUMMARY & DISCHARGE RECORD	70GSM	A4
43.	CERTIFICATE OF MENTAL	70GSM	A4
44.	CERTIFICATE OF PERSON WITH DISABILITY	70GSM	A4
45.	C-FOR MSET(2) TWO LEAFS	70GSM	A4
46.	CLINICAL CARE RECORD CHART	70GSM	A4
47.	CONSENT FORM UPPER GIENDOSCOPY	60GSM	DEMY1/8
48.	CONSENT FORM FOR OPERATION (BI-LINGUAL) BOTH SIDE PRINT	60GSM	DEMY1/8
49.	CPFFORM	70GSM	A4
50.	CROSS MATCHING RECORD REGISTER (BOTH SIDE)	FULL-70GSM	FC
51.	CTSCANREPORT	70GSM	A4
52.	CULTURE & SENSIVITY REPORT(BOTHSIDE)	60GSM	DEMY¼PAD
53.	DAILY ISSUE BOOK(STORE)	60GSM	FS
54.	DIABETIC CHART	60GSM	DEMY¼PAD
55.	DICHARGE CERTIFICATE (PRINTIN GREEN)	70GSM	A4PAD
56.	DIET REQUISITION FORM(PRINTIN BLUE)	60GSM	DFC1/8
57.	DISCARD RESISTER FOR TTI LAB(BOTHSIDE)	60GSM	FS
58.	DOCTORS ORDER	70 GSM	A4PAD
59.	DONORS COLLECTION (BOTHSIDE)	60GSM	FS
60.	ENTRY PASS(BOTHSIDE)	CENTURYCARD	A8
61.	FEEDING CHART	60GSM	FSPAD
62.	GRAPHICS TPR CHART	70GSM	A4
63.	HISTORY SHEET (BOTHSIDEPRINT)	60GSM	DEMY¼PAD
64.	INDOOR BED HEAD TICKET (TOP SHEET) BOTH SIDE	70GSM	DFC ¼
65.	INTAKE & OUTPUT RECORD (BOTHSIDEPRINT)	70GSM	A4
66.	INTRA OPERATIVE RECORDS	70GSM	A4
67.	INVESTIGATION CHART (PINKPAPER)	60GSM	DEMY
68.	LABREQUISITION MASTER	60GSM	DFC1/8PAD
69.	LABORATORY RECORD	70GSM	A4
70.	LABORATORY REPORT	70GSM	A4
71.	MANTOUX FORM	70GSM	A4HALF
72.	MEDICAL CERTIFICATE	70GSM	A4PAD
73.	MEDICAL CERTIFICATES OF DEATH (INTERNATIONAL)	70GSM	A4
74.	MEDICINEUTILIZATIONCHART	70GSM	A4
75.	MEDICO LEGAL CASE REPORT	70GSM	FSPADWITH PIN BINDING
76.	MICROBIOLOGY REQ.REPORT	70GSM	A4
77.	BIRTH & DEATH MONEY RECEIPT WITHP IN BINDING AND PERFORMANCE 100 LEAFS	60GSM	DFC1/16
78.	MRI REPORTING FORMAT	70GSM	A4
79.	MRI REQUISITION FORM (BOTHSIDE)	70GSM	A4
80.	NURSES DAILY RECORD(BOTHSIDE)	70GSM	A4
81.	OPERATION RECORD	70GSM	A4
82.	OT LIST FORM	70GSM	FS
83.	PATHOLOGY LAB FORM-C	60GSM	DFC1/8
84.	PATHOLOGY LAB REPORT(BLOOD)	60GSM	DFC1/8
85.	PATIENT REQ. SLIP (24HRSDIS.ROOM)	60GSM	DEMY1/6
86.	PAY SLIP	70GSM	A4
87.	PLAN FOR 24HOURS	60GSM	DFC¼
88.	POST OPERATIVE SYSTEM	70GSM	A4
89.	PRE-ANAESTHETIC CHECKUP FORM (BOTH SIDE)	70GSM	A4
90.	PRE-OPERATIVE SYSTEM	70GSM	A4
91.	PROGRESS RECORD (BOTHSIDE)	70GSM	A4
92.	PSYCHIATRY FORM(BI-LINGUAL)	60GSM	DFC1/8
93.	RADIOLOGY REPORT(X-RAYREPORT)	70GSM	FS
94.	JEELISA	70GSM	A4
95.	LAB REQ. SEROLOGY	70GSM	A4
96.	RECOVERY CHART	70GSM	FS

97.	REFEREL MEDICAL CERTIFICATE	70GSM	A4
98.	REPORT OF THE MEDICALBOARD	70GSM	A4
99.	REQ.FOR ECG	60GSM	DFC1/8PAD
100.	REQUISITION FORM FOR X-RAY	60GSM	DFC1/8PAD
101.	REQUISITION /SUPPLY ORDER BOOK(INDENT BOOK)	60GSM	FS BOOK BINDING
102.	SEMEN ANALYSIS REPORT	70GSM	A4
103.	SEROLOGY & MP	70GSM	A4
104.	SPECTACLE PRESCRIPTION	60GSM	DEMY1/8PAD
105.	STOOL EXAMINATION	60GSM	DEMY1/5PAD
106.	SUPPLY OF FOOD ITEMS BOOK	60GSM	DEMY1/5PAD
107.	THERAPY BLOOD TRANSFUTION REACTION REPORT	70GSM	A4PAD
108.	TTI LAB RECORD REGISTER(BOTHSIDE)	60 GSM	DFC
109.	ULTRASONOGRAPHY (MALE)	70GSM	A4PAD
110.	ULTRASONOGRAPHY (FEMALE)	70GSM	A4PAD
111.	ULTRASONOGRAPHY (O&G)	70GSM	A4PAD
112.	ULTRASONOGRAPHY REPORT	70GSM	A4PAD
113.	URIN EEXAMINATION	60GSM	DEMY1/5PAD
114.	VAGINAL EXAMINATION	70GSM	A4
115.	CASH MEMO (PRE-PRINTED CONTINIOUS SHEETINFSHALF SIZE WITH PREFIXED CARBON IN DUPLICATE)	80GSM	FSHALF(DFC1/8)
116.	MRD SHEETS (PRE-PRINTED CONTINIOUS SHEETIN10×12SIZEWITHBOTHSIDEPRINT)	80GSM	10×12
117.	REGISTRATION SLIP IN PRE-PRINTED CONTINIOUS SHEET WITH PRE FIXED CARBON IN DUPLICATE)	80GSM	10×12
118.	FORM 4	70GSM	A4
119.	FORM 4A	70GSM	A4
120.	INFANT DEAD BODY HANDOVER FORM	70GSM	A4
121.	CRITICAL CARE RECORD CHART (BOTHSIDE PRINT)	60GSM	HALFDFC
122.	EMERGENCY CASE RECORD FOR HEAD & SPINE TRAUMA (4 PAGES)	60GSM	DFC¼
123.	PAYING CABIN APPLICATION FORM	70GSM	A4
124.	CCL (PATHOLOGY)	70GSM	A4BOTHSIDE
125.	Blood Bag Label for A,B&AB Blood Group(whole blood)	70GSM	Singleside
126.	Compatibility Test Report for A,B&ABBloodGroup	60GSM	SinglesideDFC1/8
127.	Blood Donor Register	60GSM	DFCfullbinding
128.	Blood Issue Register	60GSM	DFCfullbinding
129.	Blood Bag Label for A,B&ABBloodGroup(whole blood) Florosign Sticker	70GSM	Singleside
130.	Master Record of Blood & itscomponents	60GSM	DFCfullbinding
131.	Component Preparation register	60GSM	DFCfullbinding
132.	Receipt Book		1/8Long,50x20No. Book,withSINo.
133.	DischargeCard (4pages) 2500copy read colour printing	70GSM	A3
134.	Discharge Note for SCNU (Multicolour Single side)	70GSM	A3
135.	Invitation Card/ matt Art Sheet(7x5) inch bothside printingmulticolour	300GSM	1/8Demy
136.	DIETCOUPON	50-60GSM	Perforated diet slip coupon book of“8x3 inch”of100leafinfour colour demy books separately for breakfast/Lunch/Evening Tea/Dinner having serial No from 00001 foreachcolouredbook
137.	Flex(240GSM)	Normal	Multicoloured
138.	Flex(260GSM)	Highresolution	Multicoloured
139.	Yellow colour Paper (130GSM) A4	130GSM	A4Bothside

140	Certificate in Glossy/Matt Art Sheet with multicolour print	300GSM	A4singleside
141	Conquse paper (Hard Bidning)	70GSM	½D/C Nos.of pages-500
142	Long1/8sizepaper60GSMnumberingwithbinding100 sheet	60GSM	Singleside
143	ColourPrintlabeling12"x18"	300GSM	Singleside
144	ColourPrintlabeling12"x6"	300GSM	Singleside
145	ColourPrintlabeling6"x18"	300GSM	Singleside
146	ColourPrintlabeling12"x12"	300GSM	Singleside
147	VinylPrinting3`x2`	-	Singleside
148	Floro sign Steker paper(6x4inch)	-	Singleside
149	Birth & Death Register(500pages)conqusepaper	70GSM	½D/CHardBinding with full cloth
150	Receipt Book(1/8Longsize)	70GSM	Singleside
151	Patient identification tag		Best Quality
152	Dead body identification tag		Best Quality
153	Baby identification tag		Best Quality
154	Psychiatric History sheet –A4 (4 pages both side)	70GSM	
155	Signages		Best Quality
156	Bar Code Sticker (Blank)		Best Quality
157	Certificate of Complete of Post mortem Examination	70 GSM	Single Side
158	Viscera labeling Form	70 GSM	Single Side
159	DNA Blood Sample submission form	70 GSM	
160	Proforma for Examination of male/ accused/ victim of sexual offence	70 GSM	3 pages
161	Proforma for Examination of survivor of sexual offence	70 GSM	4 pages
162	Refusal for Examination	70 GSM	Single Page
163	Embalming certificate	70 GSM	Single Page
164	Performa for estimation of AGE	70 GSM	2 page (bothside)
165	Form for dispatching viscera/body fluid/garment fluid for chemical examination	70 GSM	Single Page
166	Self stamp (Round)		
167	Self stamp (Round)		

SECTION-V

I. Technical Bid

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

- a. Duly filled format of Technical Bid as per Annexure–II.
- b. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- c. **Financial Status:-**The total annual turnover of the bidders during the last 3 (three) assessment years, i.e. 2021-22, 2022-23 and 2023-24 should not be less than **Rs. 50 lakhs** (Documentary proof of annual turnover along with Balance sheets duly certified by the Chartered Accountant to be submitted).
- d. Copy of Income Tax Return Acknowledgement for last three assessment years i.e. 2021-22, 2022-23 and 2023-24
- e. Copy of PAN Card in the name of firm/proprietor
- f. Copy of valid GST Certificate.
- g. Copy of valid Trade License
- h. Affidavit on Rs.100/-Non-Judicial Stamp for declaration of having printing press.
- i. Attested copy of deed of partnership, if the firm is a partnership concern or Memorandum and Articles of Association duly certified in case of Company.
- j. Certificate as per given Annexures.
- k. Duly Signed Tender document and their annexures.
- l. All other document mentioned in tender document.
- m. Price not quoted higher and lower as annexure–III
- n. Not blacklisted from any organization as annexure–II
- o. Details of clients where similar services are presently provided by the tenderer (separately for govt. and private clients). The supplier shall also furnish a list of organizations where printing work, have been done during the last three years. Copies of Supply Order/Annual Rate Contract and satisfactory Performance/ Experience certificate issued by appropriate authority/authorities of the Hospitals should be upload in proof of the same.

II. Financial Bid

- a) (As to be uploaded only in the standard format as BOQ for e-bidding at available in the E-procurement portal i.e: www.assamtenders.gov.in). Price must be quoted as per format specified; failing which tender shall be summarily rejected. The bidder shall complete the bid forms and the appropriate price schedule Annexure - V (to be available in e-portal as BOQ) furnished in the bidding documents, indicating for the goods to be supplied,

SECTION-VI

General Term & Conditions

1. **Validity:** The quoted rates must be valid for a period for 365 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

2. **Technical Evaluation:**

- (a) Detailed technical evaluation shall be carried out by Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.

- (b) TMCH authority shall have right to accept or reject any or all tenders based on feedback from the TECHNICAL EVALUATION COMMITTEE without assigning any reasonst hereof.

3. **Financial Evaluation:**

- (a) The financial bid shall be opened online only. Thee -price bid shall be opened of only those bidders who have been found to be technically eligible. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The institute shall inform the date, place and time for opening of e-price bid.

- (b) Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.

- (a) The financial evaluation will be done on ITEM WISE L1 (page size/no. of sides printed/type of book binding) as per BOQ separately (manually by FINANCIAL EVALUATION COMMITTEE if needed).

- (b) After due evaluation of the bid(s) TMCH authority will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.

4. High quality of printing is required. The work done in slipshod manner will not be accepted. All Design work has to be done by successful bidder, with the contents provided.
5. **Contract Period: The rate contract for Supply of Printing items initially for a period of (1) one year and can be continued / renewed for further (1) year subject to satisfaction of the TMCH and on mutual consent of both the parties subject to the condition/rules framed by the Government of Assam from time to time.**
6. **Delivery:-**The firm must supply the required material **within 15 (fifteen) days** from the issue of supply order, in case of emergent requirement firm are ready to supply the required item within 7(seven) days from issue of supply order and in few cases the items are to be delivered at a very short notice i.e. within 24 hours. All the aspects of safe delivery shall be the exclusive responsibility of the supplier.
If the contractor fails to complete the supply on or before the stipulated date, then a penalty at the rate of 0.5% per day of the total order value shall be levied subject to maximum of 10% of the total order value.
7. **Signing the Contract:** - The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs.100/-(Rs.One Hundred only) along with performance security within fifteen days of the issue of the Letter of notification of award. In the event of failure on the part of the Successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
8. **Performance Security:-** As a guarantee towards due performance and compliance of the contract work, the successful bidder (contractor) will deposit 5% security deposit money against the total amount and should be kept valid for a period of 60 day beyond completion of all the contractual obligation period towards security deposit by way of FD in favour of "TMCH TENDER" payable **at SBI ,MAKUM Branch within 15(fifteen days) of the issue of the Letter of notification of award along with non-judicial stamp paper of Rs. 100/- (Contract agreement).**
The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contractor for unsatisfactory performance or non – observance of any condition of the contract.
In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded for whatsoever reason(s), to honor the contract, the EMD/Performance Security deposited would be forfeited.
Performance Security will be discharged after completion of contractor's performance obligations under the contract.
9. **Quality of materials:**The firm will be entirely responsible for quality of supplied materials. The supplier should replace the rejected/ damaged stocks within 07 days, failing which penalty will be imposed 0.5% per day of the total ordered value shall be levied subject to maximum of 10% of the total ordered value by the Institute. If the bidder fails to maintain the quality of items as per samples provided during technical bid evaluation, the institute may cancel their contract without prior notice.
10. **Payment Term:** The Bill in triplicate may be sent to this office for settlement after satisfactory delivery against each order. The bill should have full particulars of the items. Payment shall be made to successful bidder only in Indian rupees. Neither Payment shall be made in advance nor shall loan from any financial institutions be recommended on the basis of the order of award of work. The Contractor shall submit the bill only after satisfactorily delivery of the material to the satisfaction of the TMCH. Sanction and passing of bill for payment will be initiated on receipt of a pre-receipted bill invoice from the Contractor. No payment will be made for goods rejected.

11. Inspection:-

- a) TMCH, Authority shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
- b) TMCH, Authority right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by TMCH authority prior to the goods shipment.
- c) TMCH, Authority shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
- d) No payment shall be made for rejected Stocks. Rejected items must be removed by the Bidders within one week of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

10. Documents:-

- a) All pages of the Tender should be numbered and indexed.
- b) The bidder shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the tender documents. For this purpose the bidder shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the tender documents to establish technical responsiveness of the goods and services offered in its tender duly indicating relevant page numbers in the product literature.
- c) The bidder shall provide a list of major Government and Private Institutions where its relevant bid item has been supplied during last one year.

11. Arbitration: Any dispute, difference, claim or question of interpretation of any nature arising between the parties with regard to this Agreement regarding the meaning, respective rights, claims, liabilities and obligations under this Agreement, including any question regarding its existence, validity or termination which is not resolved by amicable settlements shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and any enactment or amendment made thereof read with Arbitration & Conciliation Act, 1996. Award passed in pursuance thereof shall be final and binding on both the parties. The venue of such arbitration proceedings shall be at Tinsukia and for interim relief under the Act, courts at Tinsukia shall have the exclusive jurisdiction over this Agreement.

12. Subletting of Work: The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of TMCH, authority which will be at liberty to refuse if it thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

13. Breach of Terms and Conditions: In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by TMCH in that event the security deposit shall also stand forfeited.

14. Insolvency etc: In the event of the firm being adjudged insolvent or having a receiver appointed

for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified TMCH authority shall have the power to terminate the contract without any prior notice.

- 15. Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God(hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.

- 16. Legal Jurisdiction:** - The Courts at Tinsukia, Assam only shall have exclusive Jurisdiction to deal with and decide any legal matter whatsoever arising out of this order.
- 17. Right to call upon information regarding status of work:** The TMCH authority will have the right to call upon information regarding status of work / job at any point of time.
- 18.** Bidder shall upload a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
- 19.** Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
- 20.** The quantity of item given in the tender is tentative, which may be increased or decreased as per the institute's requirement.
- 21.** No escalation in rates on any account will be permitted during the contract period. Also, no subsidy will be given over the quoted rates.
- 22.** Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
- 23.** After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer
- 24.** Conditional bid will be treated as unresponsive and it may be rejected.
- 25.** The Income Tax/ Any other Taxes as applicable shall be deducted from the bill unless exempted by the Income-tax department.
- 26.** The bidder, once applied, will not be allowed to withdraw at any stage. If the bidder wants to withdraw, the entire amount of EMD will be forfeited.
- 27.** Please states whether business dealings with your firm presently stand banned, Blacklisted by any Government organization and ,if so ,furnish relevant details as per prescribed format.
- 28.** The items will have to be supplied at Institute site. No transportation /cartage charges will be provided for the same.
- 29.** TMCH, Authority shall be the sole authority to cancel or amend the order ,as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made.

30. The firm should have their own Printing Press in this regard firm should upload affidavit on Rs.100/-Non-Judicial Stamp for declaration of having printing press. Authorities of TMCH, Tinsukia may visit for checking printing press during tender evaluation or before placing order.
31. **The Successful Tenderer shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of making arrangement for supply of the desired items even on short notice to TMCH.**
32. The firm has not been blacklisted in the past by any government/Private institution and there is no Vigilance/CBI case pending against the firm supplier.
33. The Institute reserves the right to accept in part or in full or reject any or more tender(s) without assigning any reasons or cancel the tendering process and reject all tender(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
- 34. Applicable Law:**
- The contract shall be governed by the laws and procedures established by Govt. of India/Govt. of Assam, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings /processing.
 - Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Tinsukia/Guwahati only.
 - The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

SECTION-VII**Annexure-I****TECHNICAL BID**

(Tenderer may use separate sheet wherever required)

S.No.	Details of theTenderer/Bidder	PageNo.	Remarks
1.	Name & Address of theTenderer/Bidder		
2	Complete Address		
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization		
5	Tender must be accompanied by Tender Processing Fee of Rs. 800/- (Non refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS)on https://assamtenders.gov.in .		
6	Tender must be accompanied by EMD of Rs. 80,000/- (Refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in .		
7	Whether each page of NIT and its annexure have Been signed and stamped		
8	List of Major Customer may be given on a separate Sheet and proof of satisfactory supply, ifany		
9	IT return acknowledgement for last three assessment years 2021-22,2022-23,2023-24		
10	Affidavit on Rs.100/-Non-Judicial Stamp for Declaration of having printing press.		
11	Attested copy of deed of partnership, if the firm is a partnership concern of Memorandum and Articles of Association duly certified in case of Company.		
12.	Have you previously work to any government /private organization? If yes, please upload the relevant proof. (Also provide an affidavit that you have not quoted the price higher than previously supplied any government institute)		
13	Affidavit on Rs. 100/- Non-Judicial Stamp for declaration of having printing press.		
14.	Permanent Account Number(PAN)		
15.	Copy of GST		
16.	Copy of Upto date Trade License		
17.	Average Annual Turnover Certificate of the bidders during the last 3(three)assessment years,i.e.2021-22, 2022-23 and 2023-24 should not be less than Rs.50 lakhs		
18.	Whether copies of authenticated balance sheet for the Last three Assessment years enclosed		
19.	Price not quoted higher and lower as annexure-III		
20.	Not black listed from any organization as annexure-II		
21.	Name and Mobile Number of a Key person, whocan Be contacted at any time.		
22.	Email ID		

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copies of the document(s) are kept.
- In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Date: Name :

Place: Business Address :

Signature of Bidder :Seal of the Bidder :

Annexure-II
Declaration

(To be executed on Judicial Stamp Paper of Rs.50/-)

E-TENDER IFBNO.....

I/ We hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I/ We also certify that firm will be supplied the item as per the specification given by Institution and also abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage,the firm will be blacklisted and Institute may imposed any action as per NIT rules

Date: Name :

Place: Business Address:

Signature of Bidder :

Seal of the Bidder :

ANNEXURE-III

(Affidavit on non-judicial stamp paper worth Rs 100/-)
Higher Price/ Lower price certificate

1. I/We _____ here by certify that the prices quoted by us in tender No. _____ are not higher than the prices (MRP):

(a) Charged by us to wholesaler or for institutional supplies:

2. I/We further certify that I/We have not supplied or quoted for any item in Tender No. _____ at prices lower than those quoted for the relevant item to any Government/ Semi Government /Public/Charitable Trust Organization/ Institution within the period of 180 days preceding the last date of submission of the tender.
3. I/We hereby undertake that I/We will not supply or quote for any item quoted in Tender No. _____ at price lower than those quoted for the relevant item to any Government / Semi Government/ Public/ Charitable Trust origination/Institution within the period of validity of the offer/rate contract.
4. I/We also undertake to bring to the attention of the authority any incidence of breach of any the above paragraphs within 30 days from the occurrence of the breach and further to refund/ reimburse the difference which may arise due to breach of any of the above paragraphs and I/We also understand that the decision of the authority of TMCH with regards to the determination of quantum payable shall be final and binding.

Date:

Signature and stamp of Bidder:

Annexure-V

Financial Bid Format

(As to be uploaded only in the standard format as BOQ for e-bidding at available in the e-procurement portal i.e: www.assamtenders.gov.in)

Sl	Item	description	Impression	RATES QUOT ED FOR (per 1000 piece of pages/ 10 Nos. of books of 100/ 500 piece)	BASIC RATE In Figures To be Entered by the Bidder Rs.P	GST Amo unt in INR	Total amount With Tax	Total Amount In Words
1.	2	3	4	5	6	7	8	9
SL.N O.	NAME OF ITEMS	SPECIFI CATION S	SIZE					
1.	APPLICATION FOR OBTAINING DISABILITY CERTIFICATE- A (BOTH SIDE)	70GSM	A-4					
2.	OTORHINO LARYNGOLOGY FORM- OPD (BOTH SIDE PRINT)	70GSM	A-4PAD					
3.	OTORHINOLARYNGOLOGY FORM-IPD (BOTH SIDE PRINT)	70GSM	A-4PAD					
4.	BLOOD GROUP LABEL-O,AB,B,A(PINKPAPER)	BALAPUR 1/16	A-16PAD					
5.	BIOCHEMISTRY LAB FORM-C	70GSM	A4					
6.	CASE HISTORY SHEETS-RADIOLOGY	70GSM	LEGALSIZE					
7.	CCL REPORT FORM (BLOODR.E)	70GSM	1/8					
8.	HISTOPATHOLOGY REPORT	60GSM	DEMY¼PAD					
9.	INVESTIGATION SHEET (BOTH SIDE PRINT)	60GSM	HALFDFC					
10.	IPDREGISTER (100PAGE)	DFCFULL 68GSM	SIZENO.9					
11.	MICROBIOLOGY FORM-II	70GSM	A4					
12.	MICROBIOLOGY FORM-E	70GSM	A4					
13.	MEDICO LEGAL REGISTER (BOTH SIDE PRINT) (200 LEAFS)	60GSM	HALFDFC REGISTER BINDING					
14.	OPERATIONREGISTER(BOTH SIDE PRINT)	60GSM	DFCFULL WITH BINDING					
15.	OPDREGISTER(BOTH SIDE PRINT)(100 LEAFS)	60GSM	HALFDFC REGISTER BINDING					
16.	PATHOLOGY LAB. FORM-A	60GSM	A4					
17.	PATHOLOGY LAB. FORM-B	60GSM	DEMY1/8SIZE					
18.	SCNU LABOUR/BABY REGISTER (BOTH SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDEMY					
19.	TMCH LABOUR REGISTER (SINGLE SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDFC					
20.	SCNU ADMISSION AND DISCHARGE REGISTER (SINGLE SIDE PRINT) WITH BOOK BINDING OF 200 LEAFS	70GSM	FULLDEMY					
21.	REPORT PRINTING PAD FOR THYROID PROFILE & FERRITIN TEST	70GSM	A4PAD					

22.	ANNEX-A: FORM1: APPLICATION FOR OBTAINING DISABILITYCHART (BOTH SIDE)	70GSM	A4					
23.	ANTE NATAL LABOUR RECORD	70GSM	A4					
24.	APACHE-IISCORE	70GSM	A4					
25.	APPLICATION FOR PAYING CABIN	70GSM	A4					
26.	AUDIOGRAM CASE SHEET	75GSM	A4					
27.	AUDIOGRAM FORM	70GSM	A4					
28.	BP CHART	70GSM	A4					
29.	BABY ROOM FORM	60GSM	A5					
30.	BIOCHEMICAL TEST RESULT	60GSM	A5					
31.	BIOCHEMISTRY FORM	70GSM	A4					
32.	BIOCHEMISTRY LAB REPORTING	70GSM	A4PAD					
33.	BIOCHEMISTRY LAB REQ.REPORT	70GSM	A4					
34.	BLOOD BANK MONEY RECEIPT	60GSM	DEMY1/8SIZE					
35.	BLOOD DONOR QUESTIONARY (BOTH SIDE)	60GSM	FS					
36.	BLOOD EXAMINATION	70GSM	A4					
37.	BLOOD GROUPING REPORT-A,B,O	60GSM	DEMY1/8PAD					
38.	BLOOD ISSUE RECORD REGISTER	60GSM	FS					
39.	BLOOD REQUISITION FORM	70GSM	A4PAD					
40.	BLOOD TRANSFUSION REACTION REPORT	70GSM	A4					
41.	CADAVER REPORT FORM	60GSM	DEMY¼PAD					
42.	CASE SUMMARY & DISCHARGE RECORD	70GSM	A4					
43.	CERTIFICATE OF MENTAL	70GSM	A4					
44.	CERTIFICATE OF PERSON WITH DISABILITY	70GSM	A4					
45.	C-FOR MSET(2) TWO LEAFS	70GSM	A4					
46.	CLINICAL CARE RECORD CHART	70GSM	A4					
47.	CONSENT FORM UPPER GIENDOSCOPY	60GSM	DEMY1/8					
48.	CONSENT FORM FOR OPERATION (BI-LINGUAL) BOTH SIDE PRINT	60GSM	DEMY1/8					
49.	CPFFORM	70GSM	A4					
50.	CROSS MATCHING RECORD REGISTER (BOTH SIDE)	FULL- 70GSM	FC					
51.	CTSCANREPORT	70GSM	A4					
52.	CULTURE & SENSIVITY REPORT(BOTH SIDE)	60GSM	DEMY¼PAD					
53.	DAILY ISSUE BOOK(STORE)	60GSM	FS					
54.	DIABETIC CHART	60GSM	DEMY¼PAD					
55.	DICHARGE CERTIFICATE (PRINTIN GREEN)	70GSM	A4PAD					
56.	DIET REQUISITION FORM(PRINTIN BLUE)	60GSM	DFC1/8					
57.	DISCARD RESISTER FOR TTI LAB(BOTH SIDE)	60GSM	FS					
58.	DOCTORS ORDER	70 GSM	A4PAD					
59.	DONORS COLLECTION (BOTH SIDE)	60GSM	FS					
60.	ENTRY PASS(BOTH SIDE)	CENTURY CARD	A8					
61.	FEEDING CHART	60GSM	FSPAD					
62.	GRAPHICS TPR CHART	70GSM	A4					
63.	HISTORY SHEET (BOTH SIDEPRINT)	60GSM	DEMY¼PAD					
64.	INDOOR BED HEAD TICKET (TOP SHEET) BOTH SIDE	70GSM	DFC ¼					
65.	INTAKE & OUTPUT RECORD (BOTH SIDEPRINT)	70GSM	A4					
66.	INTRA OPERATIVE RECORDS	70GSM	A4					
67.	INVESTIGATION CHART (PINKPAPER)	60GSM	DEMY					
68.	LABREQUISITION MASTER	60GSM	DFC1/8PAD					
69.	LABORATORY RECORD	70GSM	A4					
70.	LABORATORY REPORT	70GSM	A4					
71.	MANTOUX FORM	70GSM	A4HALF					
72.	MEDICAL CERTIFICATE	70GSM	A4PAD					
73.	MEDICAL CERTIFICATES OF DEATH (INTERNATIONAL)	70GSM	A4					
74.	MEDICINEUTILIZATIONCHART	70GSM	A4					
75.	MEDICO LEGAL CASE REPORT	70GSM	FSPADWITH PIN BINDING					
76.	MICROBIOLOGY REQ.REPORT	70GSM	A4					

77.	BIRTH & DEATH MONEY RECEIPT WITHP IN BINDING AND PERFORMANCE 100 LEAFS	60GSM	DFC1/16					
78.	MRI REPORTING FORMAT	70GSM	A4					
79.	MRI REQUISITION FORM (BOTH SIDE)	70GSM	A4					
80.	NURSES DAILY RECORD(BOTH SIDE)	70GSM	A4					
81	OPERATION RECORD	70GSM	A4					
82	OT LIST FORM	70GSM	FS					
83	PATHOLOGY LAB FORM-C	60GSM	DFC1/8					
84	PATHOLOGY LAB REPORT(BLOOD)	60GSM	DFC1/8					
85	PATIENT REQ. SLIP (24HRSDIS.ROOM)	60GSM	DEMY1/6					
86	PAY SLIP	70GSM	A4					
87	PLAN FOR 24HOURS	60GSM	DFC¼					
88	POST OPERATIVE SYSTEM	70GSM	A4					
89	PRE-ANAESTHETIC CHECKUP FORM (BOTH SIDE)	70GSM	A4					
90	PRE-OPERATIVE SYSTEM	70GSM	A4					
91	PROGRESS RECORD (BOTH SIDE)	70GSM	A4					
92	PSYCHIATRY FORM(BI-LINGUAL)	60GSM	DFC1/8					
93	RADIOLOGY REPORT(X-RAYREPORT)	70GSM	FS					
94	JEELISA	70GSM	A4					
95	LAB REQ. SEROLOGY	70GSM	A4					
96	RECOVERY CHART	70GSM	FS					
97	REFEREL MEDICAL CERTIFICATE	70GSM	A4					
98	REPORT OF THE MEDICALBOARD	70GSM	A4					
99	REQ.FOR ECG	60GSM	DFC1/8PAD					
100.	REQUISITION FORM FOR X-RAY	60GSM	DFC1/8PAD					
101.	REQUISITION /SUPPLY ORDER BOOK(INDENT BOOK)	60GSM	FS BOOK BINDING					
102.	SEMEN ANALYSIS REPORT	70GSM	A4					
103.	SEROLOGY & MP	70GSM	A4					
104.	SPECTACLE PRESCRIPTION	60GSM	DEMY1/8PAD					
105.	STOOL EXAMINATION	60GSM	DEMY1/5PAD					
106.	SUPPLY OF FOOD ITEMS BOOK	60GSM	DEMY1/5PAD					
107.	THERAPY BLOOD TRANSFUTION REACTION REPORT	70GSM	A4PAD					
108.	TTI LAB RECORD REGISTER(BOTH SIDE)	60 GSM	DFC					

10 9.	ULTRASONOGRAPHY (MALE)	70GSM	A4PAD					
11 0.	ULTRASONOGRAPHY (FEMALE)	70GSM	A4PAD					
11 1.	ULTRASONOGRAPHY (O&G)	70GSM	A4PAD					
11 2.	ULTRASONOGRAPHY REPORT	70GSM	A4PAD					
11 3.	URIN EEXAMINATION	60GSM	DEMY1/5PAD					
11 4.	VAGINAL EXAMINATION	70GSM	A4					
11 5.	CASH MEMO (PRE-PRINTED CONTINUOUS SHEETINFSHALF SIZEWITH PREFIXED CARBON IN DUPLICATE)	80GSM	FSHALF(DFC1/8)					
11 6.	MRD SHEETS (PRE-PRINTED CONTINUOUS SHEETIN10×12SIZEWITHBOTHSIDEPRIN T)	80GSM	10×12					
11 7.	REGISTRATION SLIP IN PRE-PRINTED CONTINUOUS SHEET WITH PRE FIXED CARBON IN DUPLICATE)	80GSM	10×12					
11 8.	FORM 4	70GSM	A4					
11 9.	FORM 4A	70GSM	A4					
12 0.	INFANT DEAD BODY HANDOVER FORM	70GSM	A4					
12 1.	CRITICAL CARE RECORD CHART (BOTH SIDE PRINT)	60GSM	HALFDFC					
12 2.	EMERGENCY CASE RECORD FOR HEAD & SPINE TRAUMA (4 PAGES)	60GSM	DFC¼					
12 3.	PAYING CABIN APPLICATION FORM	70GSM	A4					
12 4.	CCL (PATHOLOGY)	70GSM	A4BOTH SIDE					
12 5.	Blood Bag Label for A,B&AB Blood Group(whole blood)	70GSM	Singleside					
126	Compatibility Test Report for A,B&ABBloodGroup	60GSM	SinglesideDFC1/8					
127	Blood Donor Register	60GSM	DFC full binding					
128	Blood Issue Register	60GSM	DFC full binding					
129	Blood Bag Label for A,B&ABBloodGroup(whole blood) Florosign Sticker	70GSM	Single side					
130	Master Record of Blood & itscomponents	60GSM	DFC full binding					
131	Component Preparation register	60GSM	DFC full binding					
132	Receipt Book		1/8Long,50x20No. Book,withSINo.					
133	DischargeCard (4pages) 2500copy read colour printing	70GSM	A3					
134	Discharge Note for SCNU (Multicolour Single side)	70GSM	A3					
135	Invitation Card/ matt Art Sheet(7x5) inch bothside printingmulticolour	300GSM	1/8Demy					
136	DIETCOUPON	50-60GSM	Perforated diet slip coupon book of 8x3 inch of 100leaf in four colour demy books separately for breakfast/Lunch/Evening Tea/Dinner having serial No from 00001 For each coloured book					
137	Flex(240GSM)	Normal	Multi coloured					
138	Flex(260GSM)	Highresoluti	Multi coloured					

		on						
139	Yellow colour Paper (130GSM) A4	130GSM	A4Bothside					
140	Certificate in Glossy/Matt Art Sheet with multicolour print	300GSM	A4singleside					
141	Conquse paper (Hard Bidning)	70GSM	½D/CNos.ofpages-500					
142	Long 1/8sizepaper60GSMnumberingwithbinding100 sheet	60GSM	Singleside					
143	ColourPrintlabeling12"x18"	300GSM	Singleside					
144	ColourPrintlabeling12"x6"	300GSM	Singleside					
145	ColourPrintlabeling6"x 18"	300GSM	Singleside					
146	ColourPrintlabeling12"x12"	300GSM	Singleside					
147	VinylPrinting3'x2'	-	Singleside					
148	Floro sign Stecker paper(6x4inch)	-	Singleside					
149	Birth & Death Register(500pages)conqusepaper	70GSM	½D/CHardBinding with full cloth					

Important: This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the all relevant columns, else the bidder is liable to be rejected for this tender.

The L1 will be selected item wise. If the item L1 between more than one bidder order will be placed equally time to time as TMCH requirement.